


Non-Executive Report of the: Grants Scrutiny Sub-Committee 29 June 2016	
Report of: Matthew Mannion, Committee Services Manager	Classification: Unrestricted
GRANTS SCRUTINY SUB-COMMITTEE TERMS OF REFERENCE, QUORUM, MEMBERSHIP AND DATES OF MEETINGS	

Originating Officer(s)	Kate Boulter, Democratic Services
Wards affected	All wards

Reasons for Urgency

The Chair is of the opinion that the item should be considered at the meeting as a matter of urgency by reason of special circumstances due to the need for the Committee to consider its membership and terms of reference at its first meeting in the municipal year.

The report was unavailable for public inspection within the standard timescales set out in the Authority's Constitution, because of continuing work to finalise the report.

1. Summary

- 1.1 This report sets out the Terms of Reference, Quorum, Membership and Dates of Meetings of the Grants Scrutiny Sub-Committee for the Municipal Year 2016/17 for the information of members of the Committee.

2. Recommendation

- 2.1 That the Grants Scrutiny Sub-Committee agrees to note its Terms of Reference, Quorum, Membership and Dates of meetings for the Municipal Year 2016/17 as set out in Appendices 1, 2 and 3 to this report.

3. REASONS FOR THE DECISIONS

- 3.1 This report is for the information of the Committee and no specific decisions are required.

4. ALTERNATIVE OPTIONS

- 4.1 Not applicable to reports for noting.

5. Details of the Report

- 5.1 At the Annual General Meeting of the full Council held on 18 May 2016, the Authority approved the review of proportionality, establishment of the Committees and Panels of the Council and appointment of Members thereto.
- 5.2 At the first meeting of the Overview and Scrutiny Committee held on 7 June 2016 the Committee noted the proportionality and establishment of the Grants Scrutiny Sub-Committee.
- 5.3 It is traditional that following the Annual General Meeting of the Council at the start of the Municipal Year, at which various committees are established, that those committees note their Terms of Reference, Quorum and Membership for the forthcoming Municipal Year. These are set out in Appendix 1 and 2 to the report respectively.
- 5.4 The Committee's meetings for the remainder of the year (Appendix 3) are to be advised at the meeting on 29 June 2016 following consultation with the Chair.
- 5.5 In accordance with the programme of meetings for principal meetings, meetings are scheduled to take place at 6.30pm, except where the meeting falls within the month of Ramadan which will be at 5.30 pm.

6. COMMENTS OF THE CHIEF FINANCE OFFICER

Matters brought before the Committee under its terms of reference during the year will include comments on the financial implications of decisions provided by the Chief Finance Officer. There are no specific comments arising from the recommendations in this report.

7. LEGAL COMMENTS

- 7.1 The terms of reference provided for the Panel to note are in line with Section 3.3.6 in Part 3 of the Council's Constitution.

8. ONE TOWER HAMLETS CONSIDERATIONS

- 8.1 When drawing up the schedule of dates, consideration was given to avoiding schools holiday dates and known dates of religious holidays and

other important dates where at all possible.

9. BEST VALUE (BV) IMPLICATIONS

There are no specific Best Value implications arising from this noting report.

10. SUSTAINABLE ACTION FOR A GREENER ENVIRONMENT

10.1 There are no specific sustainability implications arising from this noting report.

11. RISK MANAGEMENT IMPLICATIONS

11.1 There are no specific risk management implications arising from this noting report.

12. CRIME AND DISORDER REDUCTION IMPLICATIONS

12.1 There are no specific crime and disorder implications arising from this report.

Linked Reports, Appendices and Background Documents

Linked Report

- None

13. APPENDICES

Appendix 1 – Grants Scrutiny Sub-Committee Terms of Reference
Appendix 2 – Appointments to Committee
Appendix 3 – Dates of meetings

Officer contact details for documents:

If not supplied
Name and telephone number of holder
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